



Examination & Graduation Unit

DEPARTMENT OF ACADEMIC MANAGEMENT

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APPLICATION FOR REPRINTING ACADEMIC TRANSCRIPT

Name			
I.C /Passport No.		Matric No.	
Graduation Year		Contact No.	
Address			
		E-mail	
Reasons for applying	☐ Lost	☐ Damaged	
Application for the	☐ 1st Time/RM20.00	☐ 2nd Time/RM30.00	
Collection method	☐ Walk in		
	☐ Representative		
	Name of representative: _____		
	I.C No.: _____		
	☐ Sent to the address above.		
I hereby certify that all information given above is TRUE. I will be fully responsible if the given information above is FALSE. Signature of applicant: _____ Date: _____ ** IMPORTANT NOTICE: <i>The application will be processed within five (5) working days upon acceptance and add postage RM10.00 (if postage to peninsular Malaysia)</i>			
FOR JPAK USE		FOR FINANCE DEPT. USE	
Received by: _____		Received by: _____	
Date : _____		Receipt No.: _____	
		Date : _____	